



U. S. Department of Justice

United States Marshals Service

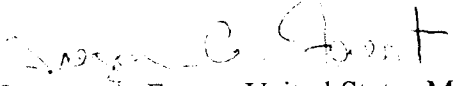
*Western District of North Carolina*

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*Charlotte, NC 28234*

July 19, 2002

**MEMORANDUM TO:** All Persons Conducting Business within the U.S. Courthouse

  
**FROM:** Gregory A. Forest, United States Marshal

**SUBJECT:** Electronic Devices at the U.S. Courthouse

Pursuant to Court Order by Chief United States District Judge Graham C. Mullen, certain electronic devices such as: Cellular Telephones, Pagers, Laptop Computers, PDA's/Palm Pilots are not permitted into the United States Courthouse.

We recognize under some circumstances these items will be needed in the courthouse. If such a circumstance arises, the following procedure will be followed:

A letter must be submitted to my attention at the U.S. Marshals Service. The letter must be on file 48 hours prior to the date the equipment will be needed in the courthouse. The letter should include the type of equipment you are requesting be permitted into the courthouse, the required dates, names of persons bringing the equipment as well as your return telephone and fax number. This letter may be submitted by fax at (704) 344-6653. Following review and verification, the letter will be approved and a copy provided to the Court Security Officers.

Thank you for your cooperation in these matters.